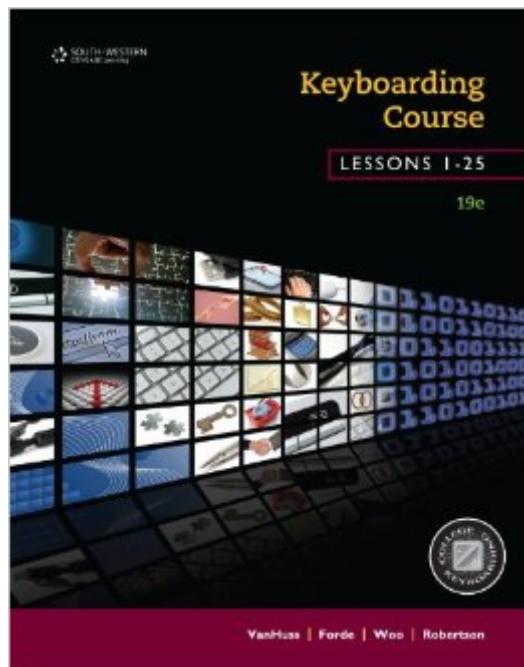


The book was found

Keyboarding Course, Lessons 1-25: College Keyboarding



Synopsis

Prepare for academic and career success with KEYBOARDING COURSE, LESSONS 1-25, 19th Edition. Packed with proven techniques and insights from more than eight decades, this market-leading text will help you build a strong foundation in alphabetic keyboarding, top-row numbers, and the numeric keypad. Extra reinforcement, communication skills review, and an introduction to Windows 8 and web-based computing will get you ready for todayâ™s workplace. When coupled with the web-based software,Keyboarding Pro DELUXE Online (KPDO), you can work independently at home or at school.Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Book Information

File Size: 29473 KB

Print Length: 144 pages

Publisher: Cengage Learning; 019 edition (July 8, 2013)

Publication Date: July 8, 2013

Language: English

ASIN: B00EENO514

Text-to-Speech: Not enabled

X-Ray: Not Enabled

Word Wise: Not Enabled

Lending: Not Enabled

Enhanced Typesetting: Not Enabled

Best Sellers Rank: #811,054 Paid in Kindle Store (See Top 100 Paid in Kindle Store) #81 in Kindle Store > Kindle eBooks > Business & Money > Skills > Office Automation #275 in Books > Business & Money > Processes & Infrastructure > Office Automation #297 in Books > Computers & Technology > Software > Microsoft > Microsoft Word

Customer Reviews

The book didn't come sealed like it should have been if it was "New". However, that isn't the real problemâ|. the real problem is that it didn't come with an access code, but that wasn't indicated either so I figured that it did considering that it was "new".

Just the book we needed for a college course but quite a bit less expensive!

This book is very good for learning keyboarding with the cengage online program. However, the text is too small and it is hard to decipher commas from periods. A digital version would be better.

[Download to continue reading...](#)

Keyboarding Course, Lessons 1-25 (with Keyboarding Pro 5 User Guide and Version 5.0.4 CD-ROM) (College Keyboarding) Keyboarding and Word Processing, Complete Course, Lessons 1-120: Microsoft Word 2010: College Keyboarding (Available Titles Keyboarding Pro Deluxe) Keyboarding and Word Processing, Complete Course, Lessons 1-110: Microsoft Word 2013: College Keyboarding Keyboarding Course, Lessons 1-25: College Keyboarding, Spiral bound Keyboarding Course, Lessons 1-25: College Keyboarding Keyboarding Course, Lesson 1-25 [With CDROM] (College Keyboarding) Bundle: Keyboarding and Word Processing Essentials, Lessons 1-55, 19th +Keyboarding Pro DELUXE Online Lessons 1-55, 1 term (6 month) Printed Access Card Keyboarding Course, Lessons 1-25 (Available Titles Keyboarding Pro Deluxe) Keyboarding and Word Processing Essentials, Lessons 1-55: Microsoft Word 2010 (Available Titles Keyboarding Pro Deluxe) The Kids' College Almanac: A First Look at College (Kids' College Almanac: First Look at College) Gregg College Keyboarding & Document Processing (GDP); Lessons 1-120, main text Gregg College Keyboarding & Document Processing: Kit 2: (Lessons 61-120) w/ Word 2013 Manual Gregg College Keyboarding & Document Processing: Lessons 1-60 Gregg College Keyboarding & Document Processing (GDP); Lessons 1-20 text Gregg College Keyboarding & Document Processing Kit 1: Lessons 1-60 With Word 2010 Manual Python: Python Programming Course: Learn the Crash Course to Learning the Basics of Python (Python Programming, Python Programming Course, Python Beginners Course) Paying for College Without Going Broke, 2017 Edition: How to Pay Less for College (College Admissions Guides) Microsoft Office Word 2016 Manual for Gregg College Keyboarding & Document Processing (GDP) Keyboarding and Word Processing Essentials, Lessons 1-55, Spiral bound Version Keyboarding and Word Processing Essentials, Lessons 1-55

[Dmca](#)